

To Whom It May Concern:

I am writing to express my enthusiastic interest in obtaining a position within your IT Department. I am a dedicated and self-confident hard worker who focuses on results and concentrates on constantly improving myself and the organization. I believe I will make an immediate and positive impact in any group or team. If you are looking for an employee who is dedicated to his work, I encourage you to review my enclosed resume. It will further substantiate my experience, education, and qualifications.

My ideal job would be in an environment that challenges and allows me to better myself and those around me by working and learning together, a place where people are eager to work hard but enjoy working. Somewhere that I can help not only the organization but also the people at that organization prosper. In return, I offer a substantial history of increasing responsibility marked with a constant level of superior work quality and dedication. As the Manager of the Support Team and IT Department at SelectQu, I helped move a company started in a basement into a million dollar business that catered to well over 12,000 automobile dealerships throughout the United States and Canada. Previous to my work at SelectQu, I played an instrumental role in helping to shape the technology department at the Chichester School District in Boothwyn, Pennsylvania. In that role, I was able to assist in making important technology decisions for purchasing as well as training teachers in the use of that technology.

I am eager to provide you with any additional information you may require in a personal interview. Please contact me at your earliest convenience. My home telephone number is (856) 423-2611. Thank you.

Respectfully,

Joseph A. Magazu

Enclosure: Resume

Joseph Andrew Magazu

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Objective: Obtain a position within an IT department, which will utilize my extensive computer knowledge in hardware and software, strong management, organizational, and troubleshooting abilities, and strong people skills.

Relevant

Experience:

- | | |
|---|--|
| <p>Datacom Inc./SelectQu/Dominion Enterprises
IT/Support Team Manager</p> <ul style="list-style-type: none"> • Oversee the development of a team to support proprietary software • Responsible for ensuring smooth day-to-day operation of the corporate computer network • Provide Support to Clients on proprietary software • Advise on Development of in-house proprietary software | <p>Swedesboro, New Jersey
2004 to Present</p> |
| <p>Network Engineer/Chief Technical Officer</p> <ul style="list-style-type: none"> • Provide Sales and Pre-Sales help to Clients • Implement new internal active directory domain and Exchange 2000 Server • Attempt to attract new client base to increase sales • Provide Onsite network support for clients | <p>September 2001 to 2004</p> |
| <p>JS Computer Solutions
Independent Technology Consultant</p> <ul style="list-style-type: none"> • Provide technology consultation and support to private clients • Offer tutoring and training services for hardware and software platforms | <p>Gibbstown, New Jersey
August 1996 to Present</p> |
| <p>Chichester School District
Technology Consultant</p> <ul style="list-style-type: none"> • Setup Microsoft Exchange 2000 Server for intra-district e-mail • Provide training to users in specific District used programs • Oversee the development of infrastructure • Obtain price quotes and information for hardware needs | <p>Boothwyn, Pennsylvania
September 2000 to June 2001</p> |
| <p>AmeriStar Technologies Inc.
Network Engineer</p> <ul style="list-style-type: none"> • Worked on-site for high level networking problems and server support for Dry Rock Corporation (now Juniper Financial) • Served as the Network Administrator for Dry Rock • Responsible for building new servers | <p>New Castle, Delaware
April 2000 to June 2000</p> |
| <p>Network Administrator/
Internal Technologies Group
Field Technician</p> <ul style="list-style-type: none"> • Coordinate and organize the creation/deletion of users on a Novell, NT, and Exchange environment • Create images for PC's and distribute • Oversee the upkeep of 175+ PC's on the network and dealing with day to day issues | <p>January 1999 to April 2000

August 1998 to January 1999</p> |
- Assist the head network administrator with day to day responsibilities

Computer City
Sales Engineer Wilmington, Delaware
May, 1998 to August 1998

- Perform on-site setup, delivery, and technical service for PC's
- Maintain computer floor model systems and repair as necessary
- Advise customers on technical matters

Allentown College
Senior User Consultant Center Valley, Pennsylvania
August 1996 to May 1998

- Assisted end-users with software as well as hardware problems
- Oversee network servers
- Maintain computers and change hardware as necessary

Chemical Leaman Tank Lines
Assistant Bridgeport, New Jersey
May 1997 to August 1997

- Coordinated and oversaw the installation of a Windows NT based Network
- Trained users on new computer systems
- Maintained daily driver logs and coordinated the creation of reports based on those logs

Certifications: **Microsoft Certified Professional – Windows NT Workstation 4.0** **November 1998**
A+ Certified Technician **October 1998**

Software Experience: Microsoft Windows 2000-08 Server, Microsoft Windows NT Server 4.0, Microsoft NT Terminal Server, Citrix Metaframe 1.8, Microsoft Exchange Server 5.5 and 2000-2003, Veritas Backup Exec 8.0 and above, Microsoft SQL Server 6.5 and above, Microsoft Windows 2000 Professional, Windows XP, Windows ME Windows 98 SE, Windows 95, Windows 3.1, Microsoft Office 97, Microsoft Office XP,2000-07, Mid-High Level telephony and wiring experience (including CAT3, CAT5, RG6QS, Fiber), Novell Netware 4.11, and much more.

Education: Allentown College Center Valley, Pennsylvania
Area of concentration: Computer Science. 1996-1998

Salesianum School Wilmington, Delaware
College Preparatory Diploma June 1996

References: Available